

RESPECT IN SPORTS – FOR PARENTS

New Registrations / Adding a Child to an OMHA Parent Program Certificate / Importing a Certificate



If you think you may already have an account for Parent Program, but aren't sure how to access it, please contact the respect Group Customer Support team at <u>https://support.respectgroupinc.com/</u>

NEW REGISTRATION

- 1) Go to https://omhahockeyparent.respectgroupinc.com/
- 2) On the landing page, click "New to this Program? Click here to register now"



3) On the pop-up, if you are entirely new to the Respect Group programs, click "new user". If you have an account already, registered to another program, you can import your details by clicking "existing user", to keep all of your certificates under one username.

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Have you ever taken one of the following programs before?



4) On the pop-up which requests that you specify which program you're looking to take, click "I am completing this as a parent with a child in sport" – the other button will redirect to the Activity Leader program for OMHA (for coaches and on-ice or bench volunteers)

Please select from the following:



5) Complete the registration as prompted. Add a child to your profile with the "add child" button and complete the fields with your child's information.

The new HCR 3.0 launching in 2021 requires that an address be entered for the child upon registration. Once the child's HCR profile has been created, or the link has been made to an existing profile, Respect Group purges the address information – it is not kept in our database.

An association must be selected from the list at the time of registration – you can expand the list of options by clicking the "+" icon next to "Ontario Minor Hockey Association Parent", or you can use the Search Filter to find your child's association in the list:

Add A Child To Your Profile:				
First Name *				
Test				
Last Name*				
Child				
Date of Birth*				
January 1st, 201	13			
Gender*				
● Male O Ferr	nale			
Street Number*	Street Name*	Unit Number		
111	Wellington St.		Optional	
City *	Province*	Country *	Postal Code*	
Ottawa	ON	CA	K1A 0A9	
Association *		Searc	ch Filter Clear Selected	

SAVE CANCEL
Save and Add Child Close Without Saving

6) Once registration fields have been completed, click the Security Captcha, and then "Submit Registration"

Child Management					
uli Name	Birth Date	Association	Gender	Hockey Member ID	
est Child	January 1st, 2013	ACTON HOUSE LEAGUE	Male	No Matching ID found	
	ADD CHILD Add a child to your profile	EDIT CHILD Edit selected child record	Delete se	LETE CHILD elected child record	
Security Captcha					
reCAPTCHA Privace - Terms					

is about to expire, or if your organization has requested you complete a re-certification. Emails from Respect Group are provided exclusively to notify you of your status in the program.

SUBMIT REGISTRATION

7) You must "accept" the privacy policy to continue

Respect in Sport for Parents: Privacy Policy

Al Respect Group, we take the personal information you entrust to us seriously. We believe the most important thing we can do to respect you, is to do everything in our power to ensure your personal information is safe and secure while it's in our care. This has been a core principal of the organization since day one, and our focus on this principal has never wavered.

Like most people, we don't enjoy reading long, drawn-out Privacy Policies, Privacy Statements or Terms of Agreement. They are frequently written by lawyers and for lawyers, but are important to protect you, to protect us, and to protect our client organizations. If you would like to read the full text of RGI's Website Privacy Policy, the complete document is accessible via the link below. In this abbreviated version, we identify the 8 core components of the privacy statement we believe most people want to know.

- 1. ROI does not sell, rent, leese, lend, or provide in any other way your personal information to any individual or organization not affiliated with acking you to complete an ROI program
- 2. All data you enser yoursef or that is provided by the organization asking you to complete an RBI created program is utilized exclusively to provide the program to you, advise you of your status or additional requirements, and provide your status in the program to the organization or than corporate parent or governing body.
- 3 R3 only draws your information with the organization that adved you to complete the program and if required, their parent organization or governing body. For exempts, if you register for a program through Hockey Alberts, which is an organization nationally governed by Hockey Canada, or if you are adved to complete a program by a local company that is a subsidiary of a larger organization.
- 4. ROI will only share your information with third parties at your request. An example of this is to provide your personal and program completion information to a national organization for whom you are acquiring professional development points.
- 5 You can view, update, or correct your own information in our system at any time through the Profile is a analybite after logging in. If you have multiple programs completed under the same userneme, the common information will be updated in all locations. Remember, if you have multiple profiles with RBI, you'll need to manually adjust each profile. Common information includes: First Name, Eant Name, Eant Utername, Password, Security information.
- 6. While in RGI's control, all data is housed exclusively in Canada.
- hickle with you for any reason that does not relate to your current datus in the program, but re requirements such as recentification, or at your request through our Customer Service and Assistance Team or through other channels. 7. ROI will not comm
- 8. We achieve to the data protection requirements in Canada's governing act for the collection and protection of personal information in Canada (PIPEDA) and the similar relevant act from the European Union (ODPR)

If you would like to read the full text of RGI's Website Privacy Policy, click here.

Accept the Conditions of this Privacy Policy to complete registration and advance to the program.



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 You should be redirected to your user dashboard for the OMHA Parent Program. You will be able to log in at your convenience at <u>https://omhahockeyparent.respectgroupinc.com/</u> with your username and password.

ADDING A CHILD TO AN EXISTING PARENT PROGRAM CERTIFICATE

You will need your username and password for an existing, certified profile to log in and add a child. If you are unable to remember or recover these, please contact the Respect Group Customer Support Team at <u>https://support.respectgroupinc.com/</u>

1) Go to <u>https://omhahockeyparent.respectgroupinc.com/</u> and under "Already registered? Login here", enter your username and password



2) Once logged in, in the upper-right of the dashboard, click the "profile" link



3) Under "Profile Information", click the "Child Management" tab

PROFILE PAGE						
Statistics for OMHA NewHO	R					
Profile Creation Date: April 26th, 2021	Last Login: April 26th, 2021 @ 10:51 am (EST)	Last Completed Module/Section: Completion Survey	Certification #: OMHAP-10832212			
Current Certification Date April 26th, 2021	a.					
Profile Information	Reset Password Certificate and	Takeaways Payment Receipt	Privacy Policy			
Profile Information						
This section lists all in	formation provided when you registere	d your account.				
Account Information	n Child Management Re-certify	/ Now				
First Name*						
OMHA						
Last Name*						
NewHCR						

4) Use the "Add Child" button to add a child to your profile with the "add child" button and complete the fields with your child's information.

The new HCR 3.0 launching in 2021 requires that an address be entered for the child upon registration. Once the child's HCR profile has been created, or the link has been made to an existing profile, Respect Group purges the address information – it is not kept in our database.

Editing Existing Child Information:				
First Name *				
Test				
Last Name*				
Child 2				
Date of Birth *				
January 1st, 201	3			
Gender*				
● Male O Fem	ale			
Street Number*	Street Name*		Unit Number	
111	Wellington St.		Optional	
City*	Province*	Country *	Postal Code*	
Ottawa	ON	CA	K1A 0A9	
Association *		Search Filt	Clear Selected	
Ontario Minor	Hockey Associati	on Parent		

SAVE Save Changes to Child 5) A new HCR profile will be generated for your child if there is no match already existing in the system, otherwise you will be prompted to confirm which HCR profile belongs to your child, if the HCR profile exists already (in case your organization or register has created it already). You can add as many children as belong to your household to the existing certificate by the process above.

IMPORTING A CERTIFICATE

- 1) Go to <u>https://omhahockeyparent.respectgroupinc.com/</u>
- 2) On the landing page, click "Already certified? Import your certificate"



Helpdesk Support

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Vue en Français 🛤

3) Click "Yes"

Notice

You are about to import your Parent certificate to Ontario Minor Hockey Association.

If this is correct, click Yes. If not select No and contact your organization for the proper web address.



 If you know your Certificate Number, enter it into the text box and click "SUBMIT". If you do not remember your Certificate Number, click "HELP" and enter your email address.



If you have any questions, please feel free to contact the Respect Group Customer Support Team at <u>https://support.respectgroupinc.com/</u>. Live assistance is available by e-mail, chat or phone from 8:00 to 0:00 EST.