



OSMHG Meeting of the Executive MEETING MINUTES

Date: **November 25, 2024**

Location: **Bayshore, Shore Room #2**

Time: **7:00-10:00pm**

<p>ATTENDANCE (Present/Virtual/Regrets)</p>	<p>OFFICERS - President: James McGregor, VP Rep: Tim Nicol, VP LL: Geoff Blastorah, Registrar: Katie Douglas, Treasurer: Brian Seaman, Secretary: Rhonda Shannon</p> <p>DIRECTORS - Technical Director of Player/Coach Development & Clinics: Mike Majury, Director of Scheduling: Mercedes Tennant, Director of Communications: Todd McGregor, Co-Directors of Junior Development: Adam Scott, Taylor Prestidge, Director of Tournaments: Loretta Emonts, Director of Equipment: Kevin Delano, Director of Sponsorship/Fundraising /Pictures: Pam Jarman, Director of Hockey Relations: Johnny Sollazzo</p> <p>Director(s)-at-Large: Erin Thibert, Rick Papke PAST PRESIDENT – Cam Duggan</p>
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ITEM	PERSON RESPONSIBLE	DISCUSSION/DESIRED OUTCOMES/RATIONALE
Welcome	VP Rep	Meeting called to order at 7:02pm.
Previous Minutes	All	<i>"Motion to accept October 21, 2024 minutes, as written." Moved by Brian S., Seconded by Loretta E., Carried.</i>
Previous Action Items	All	<ul style="list-style-type: none"> Ensure OSMHG policies are compliant with new ONCA regulations. James M./Rhonda S. For legal review/comment. Circulate flowchart for high penalty minutes. Johnny S. to review tonight. Reach out to have someone to come talk to executive at the next meeting regarding a Strategic Plan. Katie D. Completed. Communication to go out to membership regarding a float in the Santa Clause Parade float. Todd M. Completed. Email to Bluewater District School Board looking for support for the Learn to Play programming. Kevin D. Completed. Kevin to follow up with other school programming.
OFFICER'S REPORTS		
President	James M.	<ul style="list-style-type: none"> No announcements of coaches prior to January 15, 2025. OHF may remove all borders; to be decided by end of year. Shared Boundary Project – met last month. Costs to get up and running... each organization to put into \$1500 for start up <p><i>"OSMHG to pay \$1500 into the Tri-Centre Jr. Attack bank account to assist with the development and creation of the new Zone Rep Program, once the new Tri-Centre bank account is created." Moved by Tim N., Seconded by Katie D., Carried.</i></p> <ul style="list-style-type: none"> ONCA – working with John Middlebro' to become compliant by AGM in April 2025.

		<ul style="list-style-type: none"> Katie, Tim and James met with Brian Low to talk about developing an OSMHG Strategic Plan. Brian L. will come to our next meeting.
VP Rep	Tim N.	<ul style="list-style-type: none"> Tri-County meeting – reminder to all organizations that there is to be no harassment of officials. All teams should be reviewing Gamesheet after games to ensure all records and coding is correct. Teams should download the Referee Casebook. Revamping of Tri-County playoff schedules has occurred; schedule will be posted on the website in near future.
VP LL	Geoff B.	<ul style="list-style-type: none"> Roster approvals are almost done.
Registrar	Katie D.	<ul style="list-style-type: none"> Players rostered who haven't paid registration. Commitment to be made by December 15, 2024 for financial payment plan or player is no longer able to play. Katie D. to provide update at next meeting.
Treasurer	Brian S.	<ul style="list-style-type: none"> Closed out cash calendar bank account; transferred funds to another account. 2 GIC's coming due in December 2024. To be rolled over for another year. \$493,000 in regular account. Seven hours of ice in October that were booked but not used and therefore still had to pay for.
Player/Coach Development & Clinics	Mike M.	<ul style="list-style-type: none"> Still a handful of people that need to complete the VSC screening for the new OHF rules. Reconciliation process for rep teams to ensure volunteers were not missed. Reconciliation process to be done for LL as well. Once complete, will start with reimbursement cheques. Goalie development sessions are being very well attended. Ice Hawks participating in goalie sessions – still to be paid? Defer to Taylor P. Warilow fund to cover instructors for goalie sessions. Cub Academy U8-U10 going well, also with approximately 20 participants per group.
Scheduling	Mercedes T.	<ul style="list-style-type: none"> Make up dates for cancelled games (bad weather, etc) at end of January 27/28th. Quarter finals during same time period as Barb Downey.
Communications	Todd M.	<ul style="list-style-type: none"> See report.
Jr. Development	Adam S. Taylor P.	<ul style="list-style-type: none"> See report.
Tournaments	Loretta E.	<ul style="list-style-type: none"> SS tournament successful! \$1800 revenue. Low registration for Jamboree (U7 and U8). Referees can be teenagers – please sign up! Merchandise – mark up to cover cost of heat press? Or purchase of equipment by OSMHG?

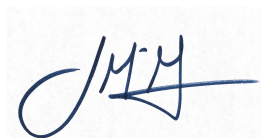
		<p><i>“Motion for OSMHG to purchase the heat press equipment and loan this equipment out to any minor hockey team that wishes to use them for fundraisers or individual team apparel.” Moved by Brian S., Seconded by Tim N., Carried.</i></p> <p><i>“Motion that the U18 team does not pay the \$3 mark-up fee on the merchandise from the Silver Stick Tournament.” Moved by Brian S., Seconded by Katie D., Carried.</i></p>
Equipment	Kevin D.	<ul style="list-style-type: none"> • Mini nets assembled and delivered. • U15 and older goalie equipment purchased. Currently being used by U15 Tier 2 team.
Sponsorship/Fundraising & Pictures	Pam J.	<ul style="list-style-type: none"> • Two (2) sponsorship banners at both the JMRRRC and Bayshore. • Pictures went smooth and returned quickly.
Hockey Relations	Johnny Sollazzo	<ul style="list-style-type: none"> • 13 more players and 3 coaches suspended since last meeting. • One (1) coach complaint so far.
Director-at-Large	Erin T.	<ul style="list-style-type: none"> • n/a
COMMITTEES		
Budget		<ul style="list-style-type: none"> • n/a
Coach Selection & Development		<ul style="list-style-type: none"> • n/a
Discipline		<ul style="list-style-type: none"> • n/a
Policy		<ul style="list-style-type: none"> • n/a
NEW BUSINESS		
	Johnny S.	<ul style="list-style-type: none"> • Tabled from last meeting: Goalie parent as Head Coach. • All criteria should be outlined and specified in Coach Selection Policy.
	Johnny S.	<ul style="list-style-type: none"> • Tabled from last meeting: Executive positions that negatively affect Head Coach possibilities. • OSMHG should define any conflict-of-interest executive positions for future years.
	Katie D.	<ul style="list-style-type: none"> • Tabled from last meeting: OSMHG to help financially with non-parent coaches? • To discuss during Strategic Planning session.
	James M.	<ul style="list-style-type: none"> • IHS resources for coaching staff – on and off ice resources. • Purchase cost is based per team using and is a yearly subscription. • Mike M. and James M. to further discuss.
	Katie D.	<ul style="list-style-type: none"> • Update on Strategic Planning. See above in President’s Report.
	Loretta E.	<ul style="list-style-type: none"> • Merchandise/heat press decisions resulting from the SS Tournament. See above in Tournament Director’s Report.
MEETING SUMMARIES		
MOTIONS APPROVED		
<ol style="list-style-type: none"> 1. Motion to accept October 21, 2024 minutes, as written. Moved by Brian S., Seconded by Loretta E., Carried. 2. Motion for OSMHG to pay \$1500 into the Tri-Centre Jr. Attack bank account to assist with the development and creation of the new Zone Rep Program, once the new Tri-Centre bank account is created. Moved by Tim N., Seconded by Katie D., Carried. 3. Motion for OSMHG to purchase heat press equipment and loan this equipment out to any minor hockey team that wishes to use the equipment for fundraisers or individual team apparel. Moved by Brian S., Seconded by Tim N., Carried. 		

4. Motion that the U18 team does not pay the \$3 mark-up fee on the merchandise from the Silver Stick Tournament. Moved by Brian S., Seconded by Katie D., Carried.		
OTHER		
<ul style="list-style-type: none"> Meeting dates for 2024/2025 season: June 17, 2024; August 19, 2024; September 16, 2024; October 21, 2024; November 25, 2024; December TBD; January 20, 2025; February 17, 2025; March 17, 2025; April 21, 2025 (AGM) and May 19, 2025. 		
ACTION ITEMS FOR NEXT MEETING		
<ul style="list-style-type: none"> Follow-up with BWDSB on any other programming that could support the OSMHG Learn to Play program? Kevin D. OSMHG to help financially with non-parent coaches? To discuss during Strategic Planning sessions IHS resources for coaching staff – on and off ice resources. Purchase cost is based per team using and is a yearly subscription. Mike M. and James M. to further discuss. 		
ADDITIONAL ITEMS		
Next Meeting	All	December get-together? Rhonda to send out email with date/location.
Adjournment	VP Rep	Meeting adjourned at 9:11pm Bayshore, Shore Room #2.

Submitted by:

Rhonda Shannon

Rhonda Shannon
OSMHG Secretary



James McGregor
President

Motion to Approve Minutes	Executive meeting January 15, 2024. "Motion to accept November 13, 2023 minutes as written." Moved by Katie D. Seconded by Johnny S. Carried.
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**OWEN SOUND MINOR HOCKEY GROUP
EXECUTIVE MEETING**



**DIRECTOR'S
REPORTS**



Owen Sound Minor Hockey Group
PRESIDENTS REPORT
Executive Meeting
November 25, 2024

Item #	NOTES	Responsible / Due Date
1	Correspondence: <ul style="list-style-type: none"> OMHA – No Coaching Selections or Announcements of Coaches Prior to January 15, 2025. This is because the OHF is currently reviewing Player Movement Regulations. 	
2	Shared Boundary Pilot: <ul style="list-style-type: none"> Each Organization is being requested to input \$1500 to help with costs associated with getting the Zone up and running (website, bank account). Bruce Peninsula is completed. Next Meeting agenda is to approve Coaching Selection Policy, Team Selection & Tryout Process, and review budgets and Treasurer duties. 	
3	ONCA: <ul style="list-style-type: none"> Rhonda and I will work with Middlebro' & Stevens to ensure our organization is ONCA compliant and we will require those changes to be accepted at our AGM in 2025. 	In-Progress
4	STRATEGIC PLAN OSMHG <ul style="list-style-type: none"> Tim, Katie and I met with Brian Low to discuss creating a Strategic Plan for OSMHG. Productive meeting and it should be something the Executive focus' on during the off-season in 2025. Creation of Mission Statement, Vision, SWOT Analysis, Objectives, Business Plan, Financial Plan will be involved. Brian Low to be considered as the Lead for the creation of the Strategic Plan. 	
1	Challenges (lessons learned) <ul style="list-style-type: none"> 	
2	Proposed Motions <ul style="list-style-type: none"> OSMHG pay \$1500 into the Tri-Centre Junior Attack bank account to assist with the development and creation of the new zone rep program, once the new Tri-Centre bank account is created. 	

Submitted by:
James McGregor, President



Owen Sound Minor Hockey Group
VICE PRESIDENT - REPRESENTATIVE REPORT
Executive Meeting
Nov 25 , 2024

Item #	NOTES	Responsible / Due Date
REPRESENTATIVE PROGRAM		
1	Tri County Playoff set up established, will be posted in next week or two	
2	Harassment of Officials reminder	
3	Coaches/Manager - Need to review gamesheets to avoid incorrect coding- example 2nd fight (good idea to download Referee Casebook)	
5	Coaching announcement Date Jan 15th	
6	OHF Meeting - Nov 30th - Player movement / Borders	

Submitted by:
Tim Nicol, VP Representative



Owen Sound Minor Hockey Group
VICE PRESIDENT – LOCAL LEAGUE REPORT
Executive Meeting
Nov 25th, 2024

Item #	NOTES	Responsible / Due Date
LOCAL LEAGUE PROGRAM		
1	<ul style="list-style-type: none">Roster Approval (In-Progress)	KD/MM
2	<ul style="list-style-type: none">Team Budgets/Tournament Advances (in-progress)	BS/GB
3	<ul style="list-style-type: none">LL Reg Season Record: 13-30-3 (3 winless teams U15 & U18)	GB
4	<ul style="list-style-type: none">LL Playoffs begin Feb 15th, 2025	GB
	<ul style="list-style-type: none">	
	Challenges (lessons learned) <ul style="list-style-type: none">	
	Proposed Motions <ul style="list-style-type: none">	
	<ul style="list-style-type: none">	

Submitted by:
Geoff Blastorah, VP Local League



Owen Sound Minor Hockey Group

TECHNICAL DIRECTOR OF PLAYER/COACH DEVELOPMENT REPORT

Executive Meeting

November 25, 2024

Item #	NOTES	Responsible / Due Date
PLAYER/COACH DEVELOPMENT & CLINICS		
1	OHF Screening Process <ul style="list-style-type: none">The OHF Screening Process is still on-going. There are a handful of volunteers that still need to complete it. Most are on-ice volunteers that are still waiting for their Vulnerable Sector Check results.The HCR is now presenting validation warnings for bench staff that initially submitted a Vulnerable Sector Check ‘receipt’. Those volunteers will likely be forced to submit their Vulnerable Sector Check results to the OHF soon.	In Progress
2	Reconciliation Process <ul style="list-style-type: none">The reconciliation process has been completed for the Representative teams. All bench staff, on-ice volunteers and on-ice instructors have been assigned to the appropriate rosters except for one.The reconciliation process has been completed with four of the Local League teams. All bench staff, on-ice volunteers and on-ice instructors have been assigned to the appropriate rosters.	In Progress
3	Reimbursement Cheques <ul style="list-style-type: none">Most of the reimbursement summaries have been completed for the Representative teams and sent to the Treasurer. The Treasurer has provided the cheques and they have been delivered to the volunteers. There are still a handful of volunteers that have not provided their receipts.Most of the reimbursement summaries for the four Local League teams that the reconciliation process was completed for have been sent to the Treasurer. There are still a handful of volunteers for those four teams that have not provided their receipts yet.The reimbursement summaries for each volunteer are currently being created manually. This requires reviewing the volunteer’s qualifications in the HCR and manually calculating their reimbursement amount. A utility could be created to automate this whole process. The utility could be used by an HCR Registrar to iterate through the Bench Staff of all rosters within the organization, query the volunteer’s qualifications and automatically calculate a reimbursement amount.	In Progress
4	Goalie Development Sessions (Keepers Crease) <ul style="list-style-type: none">The goalie development sessions have been very well attended thus far.	In Progress
1	Challenges (lessons learned) <ul style="list-style-type: none">	
2	Proposed Motions <ul style="list-style-type: none">	

Submitted by:
Mike Majury, Technical Director of Player/Coach Development & Clinics



Owen Sound Minor Hockey Group

Director of Scheduling Report

November 2024

Item #	Notes	Responsible/Due Date
1	All team's practice schedules are posted	ongoing
2	Game schedules for tri-county all scheduled, refs assigned, timekeepers assigned **Game Changes or Questions, MUST go through scheduler, not coach to coach	ongoing
3	U5/U6/U7 changed to rec centre Saturday mornings	complete
4	All Rep tournaments are posted on schedule	complete
5	LL regular season games all scheduled	complete
6	Goalie Clinics Posted on website	ongoing
7	Cub Academy Times Posted on Website U9 Monday mornings, U8 every Thursday as of November 28th , u11 Wednesday mornings	ongoing
8	All Local League teams have even number of practices as other teams in their age groups (potentially 1 practice difference)	ongoing
9	Local League Tournaments posted	ongoing
10	Holiday Ice scheduled one practice for each team except u9 and below (they have practice the Saturday of break before school)	complete
11	TRICOUNTY-Round Robin Playoffs start Jan 29-March 3rd Tie Breakers Games: March 4 th to 7 th No games on March Break Quarter Finals March 15 th to 17 th Play In Games March 18 th to 20 th OMHA's in Whitby April 4 to 6 th **Make up dates for games missed due to weather etc. Jan 27 th and 28 th	ongoing



Owen Sound Minor Hockey Group
DIRECTOR OF COMMUNICATIONS REPORT
Executive Meeting
November 25, 2024

Item #	NOTES	Responsible / Due Date
WEB PAGE/SOCIAL MEDIA/COMMUNICATION		
1	Website / Admin <ul style="list-style-type: none"> Update to Cub Academy and Keepers Crease Goalie Clinic program information- Clinic content page to be added to the website (OUR PROGRAM) - In Progress Junior Development Staff, Local League Coaches, Managers and Rosters added to website - Complete Jr Attack Jamboree - Volunteer Canvas - Email sent to all U15, U16 and U18 members - Monitor reporting - Ongoing Cub Academy Registration blast, email, website and Socials - Complete Santa Claus Parade Volunteer Request - Sent to all teams U10 and up - One response, but not interested in taking the lead. - Complete 	Ongoing
2	Facebook, Instagram and OSMHG Reach/Insights: <ul style="list-style-type: none"> Facebook Social Media presence will continue to increase within the coming weeks as the schedule progresses. <ul style="list-style-type: none"> 3 New Facebook Followers - 979 Total 11 New Instagram Followers – 282 Total 	Ongoing
3	Logo Updates in Progress: <ul style="list-style-type: none"> 2024 Silver Stick Logo as per request from Loretta. - Completed Update the Jamboree/U9 Silver Stick Logo for 2024-25 - Silver Stick Completed - Jamboree - In Progress Barb Downie for 2024-25 - Upcoming 	In Progress
1	Challenges (lessons learned)	

Submitted by:
Todd McGregor, Director of Communications



Owen Sound Minor Hockey Group
CO-DIRECTOR OF JR. DEVELOPMENT REPORT
Executive Meeting
November 25th, 2024

Item #	NOTES	Responsible / Due Date
CO-DIRECTOR OF JR DEVELOPMENT		
1	Title of Discussion Point: <ul style="list-style-type: none">All Jr Development U5-U9 up and running smoothlyU8 "Cub Academy" practices moving from bi-weekly to weekly Thursday morningsU6 Mini Game Nov 2nd during 2nd intermission of Attack Game - Great turnout and new ticket purchasing processAccommodating a few late registrationsGoalie Clinic - Going well and represented by all age groups	Adam Scott/ Taylor Prestidge
1	Challenges (lessons learned) <ul style="list-style-type: none">	
2	Proposed Motions <ul style="list-style-type: none">	

Submitted by:

Adam Scott, Co-Director of Jr. Development

Taylor Prestidge, Co-Director of Jr. Development



Owen Sound Minor Hockey Group
DIRECTOR OF EQUIPMENT REPORT
Executive Meeting
Nov 2024

Item #	NOTES	Responsible / Due Date
EQUIPMENT		
1	Mini Nets- -At the Bayshore in usual spot -No lock right now, but will be communicated when I have it	Done
2	<ul style="list-style-type: none"> New Shirts for New Executive Members 	Done
3	<ul style="list-style-type: none"> U15+ Goalie Gear bought (Taylor), Cam has it for the season 	done
4	<ul style="list-style-type: none"> Pinnies have been ordered to replace missing ones- new system coming for accountability 	Soon
5		
6		
7		
8		
1	Challenges (lessons learned) <ul style="list-style-type: none"> 	
2	Proposed Motions <ul style="list-style-type: none"> 	

Submitted by:
Kevin Delano, Director of Equipment



Owen Sound Minor Hockey Group
DIRECTOR OF SPONSORSHIPS/FUNDRAISING/PICTURES REPORT
Executive Meeting
Nov 25th, 2024

Item #	NOTES	Responsible / Due Date
SPONSORSHIPS/FUNDRAISING/PICTURES		
1	Title of Discussion Point: <ul style="list-style-type: none"> x2 sponsorship banners have been made and set up at Rec Centre/Bayshore listing all teams and sponsors for OSMHG, these will stayed displayed throughout the season (unless we get a complaint to take them down) 	
2	<ul style="list-style-type: none"> team sponsor banner for the LL U18 Gold team has been made and just needs to be delivered to team 	
3	<ul style="list-style-type: none"> OSMHG photo night provided by GTA Sports Photography seemed to have went very smooth, and have been incredibly good to deal with 	
4	<ul style="list-style-type: none"> 	
5	<ul style="list-style-type: none"> 	
6	<ul style="list-style-type: none"> 	
1	Challenges (lessons learned) <ul style="list-style-type: none"> 	
2	Proposed Motions <ul style="list-style-type: none"> 	

Submitted by:
Pam Jarman, Director of Sponsorships/Fundraising/Pictures



Owen Sound Minor Hockey Group
DIRECTOR OF HOCKEY RELATIONS REPORT
Executive Meeting
Nov 25, 2024

Item #	NOTES	Responsible / Due Date
Hockey Relations		
1	<ul style="list-style-type: none"> ● Since last meeting (Oct. 21/24) <ul style="list-style-type: none"> ○ 13 players suspended = 30 Games ○ 3 coaches suspended = 5 Games ● To Date <ul style="list-style-type: none"> ○ 29 Players = 69 Games ○ 3 Coaches = 5 Games ○ 7 Players over 40 minutes, 1 of those players with 112 minutes 	
2	<ul style="list-style-type: none"> ● Sent emails to coaches at the end of October in regards to the number of penalty minutes. Coaches were to chat with players on my list. 	
3	<ul style="list-style-type: none"> ● Had meeting with the U18A coaching staff. 	
4	<ul style="list-style-type: none"> ● 	
5	<ul style="list-style-type: none"> ● 	
6	<ul style="list-style-type: none"> ● 	
1	Challenges (lessons learned) <ul style="list-style-type: none"> ● 	
2	Proposed Motions <ul style="list-style-type: none"> ● 	

Submitted by:
Johnny Sollazzo, Director of Hockey Relations