

Owen Sound Minor Hockey Group  
Meeting December 7, 2020  
Via ZOOM

Present: Ashlee Cunningham, Geoff Blastorah, Ken Williams, Cam Duggan, Brian Seaman, Rick Papke, Linda Fry, James McGregor, Brian Warrilow, Lisa Martin, Brad Locking, Alicia Thompson, Jason Playter

Absent: Grant Oldrieve

**Motion #91-19:** Moved by Ashlee Cunningham  
Seconded by Brad Locking

"Approve previous minutes from August 26, 2020"

Carried

Directors:

Brad Locking:

- See attached report
- Next season – reuse jerseys, each team had extras in case of new registries

Lisa Martin:

- Collected sponsorship funds and dropped cheques off to Grant
- Need plaques for this year's sponsors
- Follow up on pictures

Ken Williams:

- No tournaments this season

Linda Fry:

- See attached report
- 415 registered currently
- 5 rosters not approved – missing coaches and trainers

Alicia Thompson:

- See attached report

Geoff Blastorah:

- U5-U11 Tier 2 has been positive overall
- Attendance excellent
- Recommendation is to continue same for season 2

Brian Warrilow:

- Limited time to spend with skills on Sundays
- Meet on Fridays to coordinate Sunday skills
- Attendance is reasonable
- Starting to plan for the new year

Rick Papke:

- City reached out to plan 2<sup>nd</sup> half ice
- Required to request tryout ice, will proceed with request however tryouts are still uncertain

James McGregor:

- U11 tier 1 – going well with good attendance
- U13 - going well – Tier 1 change request from some families
- U15 - some changes requested for Tier 1
- U18 – looking for balance in teams - North going well – South some issues with supervision and documentation
- Concerns with U18 showing up at rink not dressed in gear
- U15 and U13 want to play with own birth year (age group)

**Motion #92-19:** moved by James McGregor  
Seconded by Ken Williams

“U13 and U15 Tier 1 will be changed to:

U13 North ('08 born players)

U13 South ('09 born players)

U15 North ('06 born players)

U15 South ('07 born players)

Both of these U13 and U15 will continue with 2 ice times per week which will both be deemed practices with no time keepers and Refs”

Carried

**Motion #93-19:** moved by Brian Seaman  
Seconded by Linda Fry

“to keep 2<sup>nd</sup> season registration at the same cost as the 1<sup>st</sup> season”

Carried

“if season is forced to end early credits will apply in 25% increments to next season”

Carried

“2003 players would be refunded if season is cancelled early in 25% increments”

Carried

Brian Seaman:

- Invoices paid up to date
- In touch with Attack and 50/50 to ensure foot is still in the door for future
- disappointed in COVID check in sheets being illegible and attendees not being recorded – need a designated person from each team to ensure compliance

Cam Duggan:

- U18 has a team that does not want to follow COVID-19 protocol – required to be compliant

**Motion #94-19:** moved by Cam Duggan  
Seconded - none

“to review change of play policy”

Defeated

- Public health visit went well
- Communication is good with Public Health
- An area can move directly from yellow to red – does not have to hit orange first
- Orange mandates no additional people allowed in arena and there are increased precautions
- Red mandates paused programming

Next Meeting Date: TBD

(President)\_\_\_\_\_ (Secretary)\_\_\_\_\_



## **Minor Hockey Equipment Update – December 2020**

- The Bayshore staff allowed me to return all the jerseys in August after being stock piled in my second floor showroom since June. They gave me a 15 minute window and was able “dump” literally everything in the lock up. Lots of work to reorganize when I am allowed back in.
- I received the last set of jerseys in September. I had to chase a few teams to get the jerseys back. All refund cheques have been distributed.
- All Ipads were returned and accounted for. They are presently locked in my safe at work. I wasn't sure how secure the Bayshore is and thought safer with me.
- The end of September they allowed me back in again to get goalie equipment and in stock trainer kits for U9's and under.

### **TEAM UPDATES**

#### **U9-**

- Reuse existing “Tim Bit” jerseys
- Blue pucks provided out for each team
- Trainer kits provided
- Disposable gloves provided for trainers.
- Hand sanitizer provided for each team.

#### **U11 Tier 1 and Tier 2, U13 Tier 1 and Tier 2, U15 Tier 1 and Tier 2 and U18 North and South**

- New house league style jerseys purchased from each team. Numbered 1-10.
- 4 teams per tier, total of 320 Jerseys.
- Players to keep jerseys.
- 20 pucks and new pails provided for each team
- Trainer kits provided
- Disposable gloves and hand sanitizer provided for trainers.

Brad Locking

Equipment Director

Owen Sound Minor Hockey



## **Director of Sponsorship Report**

**November 29, 2020**

### **Sponsorship**

- 2019-20- Have not received payment from Booy's Action Center or Garb and Gear
- 2020-21: Have received \$4500 in sponsorships. Pick up of Scotia Bank Cheque still pending.
- Lisa to drop off sponsorship cheques received so far when time permits.

### **Pictures**

- Numerous emails sent to teams regarding picture pick up.
- Sponsorship plaques still not delivered from 2018-19 season.
- Sponsorship plaques not received from Photographer 2019-20 season. Should we get plaques made or some type of thank you.
- Did not pay for 2019-2020 pictures. A request for invoice was sent to photographer with no response.

Thanks

Lisa Martin





# Communications Report – Dec 2020

## Public Health Site Visit

- On November 17<sup>th</sup> we had a site visit with our Public Health contact to review the parameters in place and to make recommendations as to how to continue in a safe manner.
- Meeting went very good and only 2 observations that required attention (which have been addressed).
- At the time of the visit we were in the **GREEN** COVID awareness stage

## COVID Awareness Safety Stages

- Below is a recap of current and additional stages (if needed)
- This is a fluently moving target as information is subject to change depending on the situation which can include guidelines within the stages.
- Currently we are in **YELLOW** and the anticipated next step would be **ORANGE** however there is always a possibility that **ORANGE** could be bypassed and move directly to **RED** if the situation required.

## Green to Yellow COVID Awareness Stage

- We are currently in the **YELLOW** stage of COVID awareness
- There was no impact to our programming requirements to move from **Green** to **Yellow**


## YELLOW to ORANGE STAGE

- Last week the COVID planning group received approval from Public Health on our RTP alternations if we had to move to the **ORANGE** awareness level. We are trying to plan 1 step ahead of current levels to avoid a potential pause in programming if we do not have proper guidelines in place.
- Please refer to the attachment in the email for the guidelines on this level.
- Key takeaways from this are:
  - Each player under the age of 18 is permitted to have 1 support person in attendance. We have changed the wording from Spectator in the original RTP document to support person to avoid any confusion with the members.
  - If support person leaves the building they are not permitted back in and need to pick up there participant outside after the ice session is over.
  - As per Public Health siblings are **NOT** permitted to be in faciality during ice session.
- We are still waiting for the City of Owen Sound approval on the **ORANGE** awareness RTP

## RED STAGE

- Once we receive approval from the City of Owen Sound on the **ORANGE** awareness RTP amendments we will begin the **RED** preparation.
- The **RED** awareness restrictions could put OSMHG in a position where we need to pause our programming as we would be unable to operate as we currently operate.
- We need to discuss with OMHA and Public Health to ensure the current restrictions will continue or if modifications are coming, however the current guidelines are as follows:
  - Maximum 10 persons on the ice pad **(includes Coaches and Trainers)**
  - No **GAMES** or **SCRIMMAGES** during this stage
  - No additional persons in the facility
  - I am not sure OSMHG could operate programming given these current guidelines within the **RED** awareness level.
- Current Guidelines

### Public Health

**CONTROL**  
(Stringent Measures)

Measures from previous levels and:

- Gyms and fitness studios permitted to be open:
  - 10 people indoors (classes)
  - 25 people outdoors (classes)
  - 10 people indoors (areas with weights or exercise equipment)
- All sports and recreational programs in other facilities (arenas and multiplexes) limited to 10 people per room indoors and 25 outdoors.
- Team sports must not be practiced or played except for training (no games or scrimmage)
- No contact permitted for team or individual sports

### OMHA

**CONTROL**  
STAGE 1

- Instruction training for registered players within Association
- Strict on-ice physical distance required
- Max 10 participants (players & coaches) on-ice
- Minimum 2 registered bench staff present
  - Recommend 1 on-ice coach
  - Recommend 1 off-ice trainer (behind glass) to allow for maximum on-ice participants

## COVID TRACING

- This has gone well however an email is going to all teams in regard to the manner in which the sheets are completed and sent in.
- The past couple of weeks the sheets have become very inconsistent in relation to how they are being recorded. Templates supplied to all teams as to the format in which they are required

## GENERAL REMINDER

We should all continue to remind our membership group that it is vital that everyone follows and adheres to the guidelines for our programming to continue. The guidelines are put in place for the safety of our participants and volunteers.

# OSMHG – RTP – APPENDIX A – ORANGE LEVEL OPERATIONAL MODIFICATIONS

Date – XXXXXXXXXXXXXXXX

As a result of the Grey Bruce region entering the **COVID ORANGE ZONE** of awareness, OSMHG will be following the following operational guidelines as per the Provincial regulations. These protocols will be in place effective XXXXXXXXXXXXXXXX and will remain in place until directed by the Grey Bruce Public Health unit & the City of Owen Sound.

## ORANGE ZONE GUIDELINES

- Each Participant under the age of 18 is permitted 1 support person to accompany them to the ice session. **There will be no additional spectators permitted into the facility.**
- The support person is permitted to stay onsite providing they are following social distancing & safety measures including face covering guidelines @ all times. **If you are the support person please ensure you remain at a safe distance as identified within the ice facility.**
- If the support person leaves the ice facility during the session, they are not permitted back into the facility and will need to ensure alternative arrangements for their participant to ensure proper supervision is available after the ice session.
- Participants will enter the facility as per our current guidelines within the Return to Play (must come dressed in their bottom gear).
- Participants are permitted to change into street clothes after their ice session and **MUST BE OUT OF THE BUILDING WITHIN 15 MINUTES OF ICE SESSION ENDING.**
- Showers will be permitted for **WEEKDAY MORNING** ice sessions and will **NOT BE PERMITTED** for all other ice sessions.
- **While in the building face coverings are required including the changerooms.**

Please refer to the following link for additional details on the guidelines within the COVID-19 Orange zone restrictions (<https://www.ontario.ca/page/covid-19-response-framework-keeping-ontario-safe-and-open#orange>)



# OSMHG – RTP – APPENDIX A – ORANGE LEVEL OPERATIONAL MODIFICATIONS

A brief Overview of the guidelines in relation to minor sports within the **ORANGE** zone:

## Sports and recreational fitness facilities – as of November 24<sup>th</sup>, 2020

- Maintain 2 metre physical distancing, unless engaged in a sport
- Maximum of 50 people total in areas with weights and exercise machines and all classes
- Maximum of 10 people per room indoors and 25 outdoors in fitness or exercise classes
- No spectators permitted (exemption for parent and guardian supervision of children)
- Team or individual sports must be modified to avoid physical contact with an exemption for high performance athletes, including parasport athletes, and professional leagues; maximum 50 people per league
- Patrons may only be in the facility for 90 minutes except if engaging in a sport
- Limit volume of music to be low enough that a normal conversation is possible; measures to prevent shouting by both instructors and members of the public
- Face coverings required except when exercising
- Increase spacing between patrons to 3 metres in areas where there are weights or exercise equipment and in exercise and fitness classes
- Require contact information for all members of the public that enter the facility
- Require reservation for entry; one reservation for teams
- Screening of patrons is required, in accordance with instructions issued by the Office of the Chief Medical Officer of Health
- A safety plan is required to be prepared and made available upon request

## Measures for Sports and Recreational Fitness

PREVENT (Standard Measures)	PROTECT (Strengthened Measures)	RESTRICT (Intermediate Measures)	CONTROL (Stringent Measures)	LOCKDOWN (Maximum Measures)
<ul style="list-style-type: none"> <li>• Maintain 2m physical distancing, unless engaged in a sport</li> <li>• Maximum of 50 people indoors or 100 people outdoors in classes</li> <li>• Maximum of 50 people indoors in area with weights or fitness or exercise equipment</li> <li>• Maximum of 50 spectators indoors or 100 spectators outdoors</li> <li>• Capacity limits applied on a per room basis if operating in compliance with a plan approved by the Office of the Chief Medical Officer of Health (<a href="#">Guidance for Facilities for Sport and Recreational Fitness Activities During COVID-19</a>)</li> <li>• Team or individual sports must be modified to avoid physical contact; 50 people per league</li> <li>• Exemption for high performance athletes and parasports</li> <li>• Limit volume of music to be low enough that a normal conversation is possible; measures to prevent shouting by both instructors and members of the public</li> <li>• Face coverings required except when exercising</li> </ul>	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> <li>• Increase spacing between patrons to 3m in areas with weights or exercise equipment and in exercise and fitness classes</li> <li>• Maximum of 10 people per room indoors and 25 outdoors in fitness or exercise classes</li> <li>• Require contact information for all members of the public that enter the facility</li> <li>• Require reservation for entry; one reservation for teams</li> <li>• <u>Safety plan</u> is required to be prepared and made available upon request</li> </ul>	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> <li>• Maximum of 50 people total in areas with weights and exercise machines and all classes (revoke OCMOH approved plan)</li> <li>• Screening of patrons is required, in accordance with instructions issued by the Office of the Chief Medical Officer of Health</li> <li>• Patrons may only be in the facility for 90 minutes except if engaged in a sport</li> <li>• No spectators permitted (exemption for parent/guardian supervision of children)</li> </ul>	<p>Measures from previous levels and:</p> <ul style="list-style-type: none"> <li>• Gyms and fitness studios permitted to be open: <ul style="list-style-type: none"> <li>◦ Maximum of 10 people indoors or 25 people outdoors in classes</li> <li>◦ 10 people indoors in areas with weights or exercise equipment</li> </ul> </li> <li>• Team sports must not be practiced or played except for training (no games or scrimmage)</li> <li>• Activities that are likely to result in individuals coming within 2m of each other are not permitted</li> </ul>	<ul style="list-style-type: none"> <li>• Facilities for indoor or outdoor sports and recreational fitness activities are closed except for: <ul style="list-style-type: none"> <li>◦ The sole use of high performance athletes including parasport athletes, and specified professional leagues (e.g., NHL, CFL, MLS, NBA)</li> <li>◦ Specified purposes (e.g. day camps, child care)</li> </ul> </li> <li>• Outdoor recreational amenities (e.g., ice rinks, ski hills, snow trails) open with restrictions (e.g., no team sports)</li> <li>• Community centres and multi-purpose facilities (e.g., YMCA) allowed to be open for permitted activities (e.g., child care services, day camps, social services)</li> </ul>

## Ashlee Cunningham

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**From:** Linda Fry <fry.linda@live.ca>  
**Sent:** December 7, 2020 12:28 PM  
**To:** Executive  
**Subject:** Registrars report

Here is my report for tonight.

Players Registered as of Dec 7th - 415-2020    449-2019

Rosters not approved - 5 (Information as per previous email)

We should receive a refund from the OMHA for the difference between registering rep and house league teams. Team reconciliation was due Dec 1st. so, refund of around \$480. should come through.

Linda



# Owen Sound Minor Hockey Group

## BUDGET VS. ACTUALS: 2020-1 BUDGET - FY21 P&L

May 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4001 Registration Fees	101,622.50	196,560.00	-94,937.50	51.70 %
4010 * TEAM SPONSORSHIP				
4012 Rep Team Sponsorship	825.00		825.00	
4016 House League Sponsorship	500.00		500.00	
<b>Total 4010 * TEAM SPONSORSHIP</b>	<b>1,325.00</b>		<b>1,325.00</b>	
4100 * INTEREST INCOME				
4105 General Acct Interest	3,048.50	7,500.00	-4,451.50	40.65 %
4110 50/50 Acct Interest	50.60	1,500.00	-1,449.40	3.37 %
4120 G.I.C. Interest Earned	1,724.38	2,000.00	-275.62	86.22 %
<b>Total 4100 * INTEREST INCOME</b>	<b>4,823.48</b>	<b>11,000.00</b>	<b>-6,176.52</b>	<b>43.85 %</b>
4200 * TOURNAMENT ENTRY FEES				
4207 L.L. Tournament Entry Fee	-2,380.00		-2,380.00	
<b>Total 4200 * TOURNAMENT ENTRY FEES</b>	<b>-2,380.00</b>		<b>-2,380.00</b>	
4310 Players Release	111.11		111.11	
4320 Rep Team Surcharge Fees	-6,800.00		-6,800.00	
4325 Donations to OSMHG	945.00	6,500.00	-5,555.00	14.54 %
4330 Warrilow Skill Donation	24,000.00	25,000.00	-1,000.00	96.00 %
4350 50/50 Fundraiser OSMHG		26,500.00	-26,500.00	
<b>Total Income</b>	<b>\$123,647.09</b>	<b>\$265,560.00</b>	<b>\$-141,912.91</b>	<b>46.56 %</b>
<b>GROSS PROFIT</b>	<b>\$123,647.09</b>	<b>\$265,560.00</b>	<b>\$-141,912.91</b>	<b>46.56 %</b>
<b>Expenses</b>				
5000 * ICE RENTAL				
5010 Ice rental - Yearly Contract	105,203.18	192,198.79	-86,995.61	54.74 %
5015 Ice Rental Warrilow's Skills		25,000.00	-25,000.00	
<b>Total 5000 * ICE RENTAL</b>	<b>105,203.18</b>	<b>217,198.79</b>	<b>-111,995.61</b>	<b>48.44 %</b>
5030 Insurance OMHA		21,798.00	-21,798.00	
5040 * TEAM REGISTRATION FEES				
5045 OMHA Registration Fees	1,662.00	1,125.00	537.00	147.73 %
5065 W.O.A.A. Play-Off Dues	429.40		429.40	
<b>Total 5040 * TEAM REGISTRATION FEES</b>	<b>2,091.40</b>	<b>1,125.00</b>	<b>966.40</b>	<b>185.90 %</b>
5200 * EQUIPMENT				
5225 COVID / House League Jerseys	6,422.40		6,422.40	
5235 Pucks	2,129.51	1,017.00	1,112.51	209.39 %
5240 First Aid kits	3,238.93	675.00	2,563.93	479.84 %
5250 Pennies		6,600.00	-6,600.00	
5265 Goal Equipment Purchase & Repair	186.47		186.47	
<b>Total 5200 * EQUIPMENT</b>	<b>11,977.31</b>	<b>8,292.00</b>	<b>3,685.31</b>	<b>144.44 %</b>
5300 * BANKING FEES				
5313 Bank Charges Lottery Account	6.30		6.30	
Bank charges	10.22	120.00	-109.78	8.52 %
<b>Total 5300 * BANKING FEES</b>	<b>16.52</b>	<b>120.00</b>	<b>-103.48</b>	<b>13.77 %</b>
5315 Timekeepers Expense	1,653.00	2,628.00	-975.00	62.90 %
5320 Timekeeper Assigning Fee	250.00	300.00	-50.00	83.33 %

# Owen Sound Minor Hockey Group

## BUDGET VS. ACTUALS: 2020-1 BUDGET - FY21 P&L

May 2020 - April 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5360 Mileage REP		300.00	-300.00	
5365 Mileage Local League		75.00	-75.00	
5400 * REFEREES				
5415 Referees House League	5,116.00	17,808.00	-12,692.00	28.73 %
5420 Referee Assigning Charge	600.00	1,200.00	-600.00	50.00 %
5425 Refs Mileage	110.00	500.00	-390.00	22.00 %
<b>Total 5400 * REFEREES</b>	<b>5,826.00</b>	<b>19,508.00</b>	<b>-13,682.00</b>	<b>29.86 %</b>
5500 * CLINIC EXPENSE				
5510 Coach Clinic Local League	113.00		113.00	
5515 Coach Clinic House League	519.80	2,565.00	-2,045.20	20.27 %
5525 Trainer Clinic Local League	226.00		226.00	
5530 Trainer Clinic House League	514.15	1,912.50	-1,398.35	26.88 %
<b>Total 5500 * CLINIC EXPENSE</b>	<b>1,372.95</b>	<b>4,477.50</b>	<b>-3,104.55</b>	<b>30.66 %</b>
5545 Respect In Sport Fees	33.90	675.00	-641.10	5.02 %
5600 * 50/50 FUNDRAISING				
5605 50/50 License Fee	251.00		251.00	
5615 50/50 Admission Tickets ATTACK	5,965.00	6,400.00	-435.00	93.20 %
<b>Total 5600 * 50/50 FUNDRAISING</b>	<b>6,216.00</b>	<b>6,400.00</b>	<b>-184.00</b>	<b>97.13 %</b>
5701 Registration Refund	485.00		485.00	
5720 Internet Fees	640.64	1,080.00	-439.36	59.32 %
5725 Office Expenses	502.90	1,000.00	-497.10	50.29 %
5760 Audit Expense	6,215.00	6,400.00	-185.00	97.11 %
5770 On Line Fees --QuickBooks	2,930.16	5,696.80	-2,766.64	51.44 %
5775 Website Fees	1,127.17	1,200.00	-72.83	93.93 %
5785 GameSheet Inc.	49.72	1,635.00	-1,585.28	3.04 %
5790 Donations From OSMHG		100.00	-100.00	
5795 League Fines		115.00	-115.00	
5797 AGM	460.59	1,450.00	-989.41	31.76 %
5798 Miscellaneous Expenes	240.00	2,500.00	-2,260.00	9.60 %
<b>Total Expenses</b>	<b>\$147,291.44</b>	<b>\$307,074.09</b>	<b>\$-159,782.65</b>	<b>47.97 %</b>
<b>NET OPERATING INCOME</b>	<b>\$-23,644.35</b>	<b>\$-41,514.09</b>	<b>\$17,869.74</b>	<b>56.96 %</b>
<b>NET INCOME</b>	<b>\$-23,644.35</b>	<b>\$-41,514.09</b>	<b>\$17,869.74</b>	<b>56.96 %</b>